



**FINANCE COMMITTEE MEETING
FEBRUARY 21, 2008, 10:00 A.M.
COMPASS CONFERENCE ROOM
MERIDIAN, IDAHO**

****MINUTES****

ATTENDEES: A.J. Balukoff, Trustee, Independent School District of Boise City,
Chair
Carol McKee, Commissioner, Ada County Highway District
Bryce Millar, Commissioner, Nampa Highway District
Steve Rule, Commissioner, Canyon County

MEMBERS ABSENT: Elaine Clegg, Councilwoman, City of Boise
David Ferdinand, Commissioner, Canyon County, **Vice-Chair**
Garret Nancolas, Mayor, City of Caldwell

OTHERS PRESENT: Nancy Brecks, Community Planning Association
Keith Holmes, Community Planning Association
Carl Miller, Community Planning Association
Matt Stoll, Community Planning Association
Jeanne Urlezaga, Community Planning Association

CALL TO ORDER

Chair A.J. Balukoff called the meeting to order at 10:05 a.m.

AGENDA CHANGES/ADDITIONS

None.

OPEN DISCUSSION/ANNOUNCEMENTS

None.

CONSENT AGENDA

- A. Approve April 30, 2007, Meeting Minutes**
- B. Approve October 11, 2007, Meeting Minutes**
- C. Approve December 17, 2007, Meeting Minutes**
- D. Approve December 20, 2007, Meeting Minutes**

Carol McKee moved and Bryce Millar seconded approval of the Consent Agenda as presented. Motion passed unanimously.

INFORMATION/DISCUSSION ITEMS

- A. Review Variance Report – October 1, 2007 - December 31, 2007**

Jeanne recapped the October 1, 2007- December 31, 2007 Variance Report.

She noted the Stop sign added to Program 705, Transportation Liaison Services, which highlights incorrect charges to the program. Staff will move the identified charges to the correct programs in the second quarter.

After discussion, *Carol McKee moved and Steve Rule seconded approval of the October 1, 2007-December 31, 2007 Variance Report as presented.*

B. Review Projected Revenue Needs from FY2009 through FY2013

Carl Miller reviewed the process used to develop projected population estimates, which are used to determine projected member dues.

Chair Balukoff noted that the Committee needs to be prepared to explain the 35% increase in membership dues in 2011 as shown on the FY2008-2013 Projected Dues worksheet. Matt explained the significant increase in 2011 is based on a shortfall of revenues: the completed phase out of STP-Urban dollars in 2009 and the completion of the corridor studies in 2008.

After discussion of the budgeted 3% merit pool estimated in the FY2009 – 2013 Project Revenue and Expense Worksheet, *Chair Balukoff said if the current 3% estimate for salary increases seems to be low based on cost of living, which is currently at 3.9%, and the recent ACHD salary survey, it would be prudent to build in a bigger increase now. Chair Balukoff directed staff to recalculate the increase at 5%, and show the increase in membership dues starting in 2009. The increased merit pool would not be guaranteed. Adjustments will be made in each year as needed based on revenues.*

After discussion, *the Committee also confirmed the following assumptions in FY2009: 1) Staffing level is at 19; and 2) The building fund and legislative services program will be maintained.*

C. Review FY2009 Unified Planning Work Program and Budget Development Process

Discussion did not take place on this item, based on direction to staff to recalculate Projected Revenue needs from FY2009 through FY2013.

ADJOURNMENT:

Carol McKee moved and Steve Rule seconded adjournment at 11:10 p.m. Motion passed unanimously.

Dated this 15th day of May 2008.

APPROVED:

***BY: _____
A.J. Balukoff, Chair
Finance Committee***

ATTEST:

***BY: _____
David Ferdinand, Vice-Chair
Finance Committee***