

**Request for Information**  
**RFI 2023-01**  
**Transportation Funding Studies**

**Overview**

The Community Planning Association of Southwest Idaho (COMPASS) is seeking information to inform a potential Request for Proposals for consultant services to conduct a suite of transportation funding studies.

**Background**

COMPASS serves as the metropolitan planning organization for Ada and Canyon Counties in southwest Idaho. Through its long-range planning process, COMPASS has identified a \$5.4 billion transportation funding shortfall to the year 2050, including capacity and maintenance needs on local and state-owned roadways, bicycle/pedestrian infrastructure, and public transportation.

To better serve local transportation agencies, COMPASS is considering seeking consultant support to collect and analyze data regarding funding mechanisms for local roadway and active transportation projects, public transportation projects, and mileage-based funding mechanisms.

Through this Request for Information (RFI), COMPASS is seeking information to refine the scope(s) of a proposed study(ies) and establish a project budget.

**Requested Information and Deliverables**

Through this RFI, COMPASS seeks an outline of a proposed scope of work to conduct identified transportation funding study(ies), including general time frames, deliverables, and high-level budget. Note this is a RFI only, to inform future Requests for Proposals.

This RFI includes four study questions. The proposed scope may address all questions as one project, or any combination thereof broken into individual projects. Submitters do not need to include all questions in the scope but must specifically indicate which questions are being addressed and included in the scope, schedule, and budget.

**Study Questions**

COMPASS is seeking a nationwide synopsis to provide deeper understanding of national trends, best practices, and unique solutions addressing four study questions:

- What mechanisms are used for funding local transportation projects, including types of funding; the systems, policies, and/or legislation needed to implement them; and what revenues are generated by them?
- How are state Departments of Transportation allocating federal funding to local jurisdictions?
- What mechanisms are authorized and/or being used to fund public transportation at the state, regional, and local levels, and what revenues are generated by them?
- What is the state of practice for implementing alternatives to the gas tax including, but not limited to vehicle miles traveled taxes, including mechanisms for implementation and revenue collection, successes and challenges, revenues generated, governing policies and legislation, and levels of public and leadership support?

## Submittal Requirements

Minimum components of a responsive submittal include the following:

1. Cover letter with a brief narrative describing the respondent's understanding of the project and description of which of the study questions (above) are included in the submission
2. Proposed work plan including:
  - a. High-level outline of the proposed process
  - b. Brief description of proposed deliverables
  - c. Description of proposed format(s) of study deliverables (e.g., spreadsheet, database, written report, web-based interface, etc.)
  - d. High-level budget
  - e. Schedule/estimated time required to conduct the study(ies)
3. Four-page maximum submittal, not including cover letter
4. One (1) PDF file of the complete submittal provided via e-mail to [mlarsen@compassidaho.org](mailto:mlarsen@compassidaho.org), received by 5:00 pm on March 27, 2023.

Questions and communication regarding the project described in this RFI will be directed solely to Meg Larsen, Director of Operations:

- No phone call or oral questions will be accepted.
- Questions on this project must be submitted via e-mail to [mlarsen@compassidaho.org](mailto:mlarsen@compassidaho.org) and will be accepted until 5:00 pm on March 20, 2023.

Firms are strongly encouraged to submit their contact information to be sure they receive relevant updates, if any, to this RFI and are made aware of any subsequent Request(s) for Proposals.

Responses to questions and additional information will be posted on the COMPASS RFP/RFQ webpage: <https://www.compassidaho.org/people/jobs.htm>

**This RFI is not a solicitation for products or services. Information that any interested party wishes to submit will be done so voluntarily and with the understanding that this RFI is for information gathering purposes only; this is not a formal solicitation and does not commit COMPASS to enter into an agreement, to pay any costs incurred in the preparation of this statement, or to procure or contract for any project. The respondent will be responsible for all costs incurred in preparing or responding to this RFI. All materials and documents submitted in response to the RFI become the property of COMPASS and will not be returned.**

**A formal solicitation may be issued as a result of, and subsequent to, this RFI.**