REGIONAL TRANSPORTATION ADVISORY COMMITTEE
FEBRUARY 24, 2016
COMPASS, 1ST FLOOR BOARD ROOM
MERIDIAN, IDAHO

**MINUTES**

ATTENDEES: Nichoel Baird Spencer, City of Eagle
            Jeff Barnes, City of Nampa
            Megan Basham, Ada County Development Services
            Clair Bowman, City of Nampa
            Tom Ferch, Ada County Highway District, Chair
            Karen Gallagher, City of Boise
            Randall Falkner, City of Middleton
            Caleb Hood, City of Meridian
            Rob Howarth, Central District Health, Ex. officio
            Wendy Howell, City of Kuna
            Rhonda Jalbert, Valley Regional Transit, Vice Chair
            Nathan Leigh, Mayor, City of Parma
            Jeff Lowe for Jenah Thornborrow, City of Garden City
            Justin Lucas, Ada County Highway District
            Robb MacDonald, City of Caldwell
            Patricia Nilsson, Canyon County Development Services
            Bill Parsons, City of Meridian
            Amy Schroeder, Idaho Transportation Department
            Deanna Smith, Public Participation Workgroup

MEMBERS ABSENT: Chad Bell, Mayor, City of Star
                 Chris Hopper, Canyon Highway District No. 4
                 Daren Fluke, City of Boise
                 Megan Leatherman, Ada County Development Services
                 Nicole Nimmons, Boise State University
                 Zach Piepmeyer, City of Boise
                 Deb Root, Canyon County Development Services
                 Michael Toole, Department of Environmental Quality
OTHERS PRESENT: Eric Adolfson, COMPASS  
Nancy Brecks, COMPASS  
Nick Foster, Kittelson & Associates, Inc.  
Maureen Gresham, ACHD Commuteride  
Liisa Itkonen, COMPASS  
Megan Larsen, COMPASS  
Amy Luft, COMPASS  
Carl Miller, COMPASS  
Sabrina Minshall, COMPASS  
Lan Smith, LHTAC  
Matt Stoll, COMPASS  
Toni Tisdale, COMPASS

CALL TO ORDER:

Chair Tom Ferch called the meeting to order at 8:30 am.

AGENDA ADDITIONS/CHANGES

None.

OPEN DISCUSSION/ANNOUNCEMENTS

Several announcements were made by committee members.

CONSENT AGENDA

A.   Approve January 27, 2016, RTAC Meeting Minutes

Jeff Lowe moved and Nathan Leigh seconded approval of the Consent Agenda as presented. Motion passed unanimously.

ACTION ITEM

A.   Recommend TMA Balancing Action in the FY2016 TMA Programs

Toni Tisdale presented recommendations for allocating additional funding available in the FY2016 TMA programs based on new FAST Act projections.

After discussion, Patricia Nilsson moved and Nichoel Baird Spencer seconded to recommend amending or modifying the FY2016 STP-TMA and TAP-TMA programs as requested by ACHD, VRT, and the City of Eagle, as presented for COMPASS Board approval. Motion passed unanimously.

STP-TMA Programmed to 100.6% of appropriation.

<table>
<thead>
<tr>
<th>KN</th>
<th>Project</th>
<th>Recommendation</th>
</tr>
</thead>
<tbody>
<tr>
<td>13479</td>
<td>Capital Maintenance, ACHD – FY2016</td>
<td>$30,000</td>
</tr>
<tr>
<td>13511</td>
<td>Capital Maintenance, VRT – FY2016</td>
<td>$77,343</td>
</tr>
<tr>
<td>13511</td>
<td>Capital Maintenance, VRT – FY2016</td>
<td>$98,000</td>
</tr>
<tr>
<td>18788</td>
<td>Transit – Associated Capital Enhancements, Boise</td>
<td>165,000</td>
</tr>
<tr>
<td>18700</td>
<td>Rideshare, Commuteride Replacement Vans, ACHD (FY2016)</td>
<td>$14,000</td>
</tr>
<tr>
<td>NEW</td>
<td>Rideshare, Commuteride Replacement Vans, ACHD (FY2017)</td>
<td>$250,000</td>
</tr>
<tr>
<td>NEW</td>
<td>Bicycle Parking, Main Street Station, VRT</td>
<td>$53,000</td>
</tr>
</tbody>
</table>
INFORMATION/DISCUSSION ITEMS

A. **Discuss Freight Component of Communities in Motion (CIM) 2040 2.0 Work Plan/STP-TMA Funded Freight Planning Scope of Work**

Sabrina Minshall discussed the freight component of CIM 2040 2.0 and work completed with the Freight Advisory Workgroup. The multi-year work plan for the freight component, and the draft scope of work for the freight plan funded through STP-TMA funds for FY2017, will be sent to the committee for review and feedback. At the March 2016 RTAC meeting, COMPASS staff will seek a recommendation of the FY2017 freight plan scope of work for COMPASS Board approval in April 2016.

B. **Discuss STP-TMA Funding Policy for CIM 2040 2.0 (percent allocation) – Issue #2: Maintenance Needs in Region (Cont. from January RTAC Meeting)**

Sabrina Minshall recapped the series of discussions RTAC is having on the policy of focusing federal Surface Transportation Program funds on maintenance. Presentations on maintenance needs from VRT, City of Nampa, ITD, City of Caldwell, and ACHD were presented. Canyon Highway District #4 needs were presented at the January 2016 RTAC meeting.

COMPASS staff will seek a recommendation of a funding policy for CIM 2040 2.0 at the May 2016 RTAC meeting, with a subsequent action item on the COMPASS Board agenda in June 2016.

The power point presentations can be accessed at [http://www.compassidaho.org/people/rtacmeetings.htm](http://www.compassidaho.org/people/rtacmeetings.htm) under the February 24, 2016, RTAC meeting as supplemental information.

C. **Workshop FY2017 Unified Planning Work Program (UPWP) Priorities**

Sabrina Minshall distributed descriptions of core areas of work tasks and deliverables for the FY2017 UPWP for committee member’s review and feedback. Comment forms on the core functions and areas for direct dollars will be sent electronically and are due March 16, 2016, 1 per agency.

Sabrina distributed member agency request forms for additional work over 4 days outside of these priorities, due March 16, 2016, for RTAC prioritization at the March 30, 2016, RTAC meeting.

**Next Meeting: March 30, 2016**

**ADJOURNMENT**

Chair Ferch adjourned the meeting at 10:37 am.