REGIONAL TRANSPORTATION ADVISORY COMMITTEE
JULY 26, 2017
COMPASS, 1ST FLOOR BOARD ROOM
MERIDIAN, IDAHO

**MINUTES**

ATTENDEES:
- Drew Alexander, Boise State University
- Jeff Barnes, City of Nampa, Chair
- Clair Bowman, City of Nampa
- Tom Ferch, Ada County Highway District
- Ryan Head, Ada County Highway District
- Caleb Hood, City of Meridian
- Chris Hopper, Canyon Highway District No. 4
- Wendy Howell, City of Kuna
- Rhonda Jalbert, Valley Regional Transit
- Caleb Lakey for Amy Schroeder, Idaho Transportation Department
- Nathan Leigh, Mayor, City of Parma
- Justin Lucas, Ada County Highway District
- Robb MacDonald, City of Caldwell
- Brian McClure, City of Meridian, Vice Chair
- Mitra Mehta-Cooper for Megan Basham, Ada County Development Services
- Patricia Nilsson, Canyon County Development Services
- Zach Piepmeyer, City of Boise
- Michael Toole, Department of Environmental Quality

MEMBERS ABSENT:
- Nichoel Baird Spencer, City of Eagle
- Gordon Bates, Golden Gate Highway District #3
- Chad Bell, Mayor, City of Star
- Randall Falkner, City of Middleton
- Daren Fluke, City of Boise
- Hal Forsgren, Councilman, City of Melba
- Karen Gallagher, City of Boise
- Rob Howarth, Central District Health, Ex. officio
- Scott Jacops, City of Wilder
- Megan Leatherman, Ada County Development Services
- Dan Lister, Canyon County Development Services
- Kyle McCormick, Canyon County Development Services
- Deanna Smith, Public Participation Workgroup
- Jenah Thornborrow, City of Garden City
- Rick Wallace, Councilman, City of Notus
OTHERS PRESENT: Nancy Brecks, COMPASS
Rachel Haukkala, COMPASS
Liisa Itkonen, COMPASS
Amy Luft, COMPASS
Carl Miller, COMPASS
Kathy Parker, COMPASS
Drew Pfefferle, Ada County Highway District
Brian Shields, Idaho Office of Emergency Management
Lan Smith, LHTAC
Matt Stoll, COMPASS
Toni Tisdale, COMPASS
MaryAnn Waldinger, COMPASS

CALL TO ORDER:
Chair Jeff Barnes called the meeting to order at 8:30 a.m.

AGENDA ADDITIONS/CHANGES
Liisa Itkonen noted that Brian Shields will be presenting the Special Item.

OPEN DISCUSSION/ANNOUNCEMENTS
General announcements were made by committee members.
Liisa Itkonen said COMPASS has hired two new assistant planners, Marcus Amman and Rachel Haukkala.

CONSENT AGENDA
A. Approve June 28, 2017, RTAC Meeting Minutes
Nathan Leigh moved and Tom Ferch seconded approval of the Consent Agenda as presented. Motion passed unanimously.

SPECIAL ITEM
A. Emergency Communications Capabilities for Transportation and Infrastructure
Brian Shields, First Responders Network of Idaho Manager, Idaho Office of Emergency Management provided an overview of work being conducted to develop the “FirstNet” system – a wireless broadband communication system for public safety and first responders in Idaho.

ACTION ITEMS
A. Recommend Funding Application Ranking Process
Kathy Parker presented proposed updates to the funding application ranking process for the FY2019-2023 application cycle, based on discussion from the June 2017 RTAC meeting. The revised process will keep the paired comparison method of rating projects, but remove the requirement to use the Audience Response System (ARS) to do so. The revised process will be brought to the COMPASS Board for action in its August 28, 2017, meeting.
After discussion, COMPASS staff was directed to:

- Reference under “Funding Sources Available,” the policy set by the COMPASS Board for STP-TMP funding.
- Clarify under the Introduction, that in the reference to, “...The Phase I application is mandatory for all projects (large and small, federal, and local)…” local is referring to funding that COMPASS manages.
- Reference that requests for COMPASS staff time can be submitted in this process.

After discussion, Chris Hopper moved and Nathan Leigh seconded recommending COMPASS Board approval of the modifications to the application ranking process as discussed.

After further discussion, Justin Lucas made a substitute motion and Chris Hopper seconded to recommend COMPASS Board approval of the modifications to the application ranking process as presented, and to edit the Funding Application Guide with the requested changes as discussed. Motion passed unanimously.

B. Recommend Approval of Amendment to the FY2017-2021 Regional Transportation Improvement Program (TIP)

Toni Tisdale presented an amendment to the FY2017-2021 Regional Transportation Improvement Program (TIP) to increase the amount of funding budgeted to replace an Idaho Transportation Department maintenance yard facility. The new facility, funded through state funds, will be located in the City of Nampa and will replace a facility that was located in the City of Meridian. COMPASS Board approval is required for this change because the cost increase exceeds 30% of the original cost.

After discussion, Clair Bowman moved and Wendy Howell seconded to recommend COMPASS Board approval of the amendment to the FY2017-2021 Regional Transportation Improvement Program as presented. Motion passed unanimously.

C. Approve Transportation Management Area Balancing Action

Toni Tisdale requested approval to release STP-TMA funds from projects due to close-out or cost savings to balance the STP-TMA program as requested by ACHD, City of Kuna, and COMPASS.

After discussion, Ryan Head moved and Chris Hopper seconded to recommend COMPASS Board approval of the amendment to the FY2017-2021 Regional Transportation Improvement Program to balance the STP-TMA program, as requested by ACHD, the City of Kuna, and COMPASS as presented. Motion passed.

INFORMATION/DISCUSSION ITEMS

A. Review Communities in Motion (CIM) Growth Comparison

Carl Miller reviewed regional growth trends and how they compare to growth forecasted in the Communities in Motion 2040 Vision. Per RTAC request, COMPASS staff will give the same presentation to the COMPASS Board in its August 2017 meeting.
B. Review Communities in Motion 2040 2.0 (CIM) Upcoming Development Process and Document Format

Liisa Itkonen discussed a proposal for a refined funding policy and a process to determine funded and unfunded projects and priorities for Communities in Motion 2040 2.0 (CIM 2040 2.0). COMPASS staff will identify logical segments within the 32 unfunded corridors prioritized in CIM 2040, and work with RTAC and member agencies to compile a matrix of needed projects and information to consider in the prioritization of the projects.

Liisa also discussed the concept of an online, interactive document for CIM 2040 2.0.

OTHER

Next Meeting: August 23, 2017

ADJOURNMENT

Wendy Howell moved and Clair Bowman seconded adjournment at 10:25 a.m. Motion passed unanimously.