

REGIONAL TECHNICAL ADVISORY COMMITTEE
AUGUST 25, 2010
COMMUNITY PLANNING ASSOCIATION



****MINUTES****

- ATTENDEES:** Sabrina Anderson, Ada County Highway District
 Mary Barker, Valley Regional Transit
 Clair Bowman, City of Nampa
 Jennifer Carson, Canyon County Development Services
 Jon Cecil, Capital City Development Corporation
 Caleb Hood, City of Meridian
 Rob Howarth, Central District Health Department (*Ex-Officio*)
 Wendy Howell, City of Middleton, **Vice Chair**
 Megan Johnson, Ada County Development Services
 Casey Jones, Boise State University
 Kathleen Lacey, City of Boise
 Jeff Lowe, City of Eagle, **Chair**
 Robb MacDonald, City of Caldwell (*for Brent Orton*)
 Don Matson, COMPASS (*Ex-Officio*)
 Eric Shannon, Nampa Highway District #1 (*for Todd Milich*)
 Deanna Smith, Public Participation Committee
 Jim Voorhees, Canyon Highway District #4
 Mark Wasdahl, Idaho Transportation Department-D3
- MEMBERS ABSENT:** Chris Collins, Mayor, City of Notus
 Steve Hasson, City of Kuna
 Gary Inselman, Ada County Highway District
 David Luft, Department of Environmental Quality
 Nathan Mitchell, Mayor, City of Star
 Sarah Stobaugh, Boise Independent School District
 Craig Telford, Mayor, City of Parma
 Jenah Thornborrow, City of Garden City
- OTHERS PRESENT:** Dave Amick, Idaho Transportation Department
 Nathan Dale, COMPASS
 Scott Frey, Federal Highway Administration
 Nathan Hesterman, Idaho Transportation Department
 Keith Holmes, COMPASS
 Eric Lindstrom, Kittelson & Associates
 Mark McNeese, Idaho Transportation Department
 Sai Kumar Sarepalli, Holladay Engineering Company
 Toni Tisdale, COMPASS
 Charles Trainor, COMPASS
 Cheyne Weston, City of Boise - Parks & Recreation
 Debbie Winchar, COMPASS

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CALL TO ORDER

Chair Lowe called the meeting to order at 9:05 a.m.

AGENDA ADDITIONS/CHANGES

None.

OPEN DISCUSSION/ANNOUNCEMENTS

Jon Cecil congratulated the City of Caldwell and COMPASS for being recognized at the 2010 Western Planner Conference held in Vancouver, WA. COMPASS received the Sheldon D. Gerber Merit Award for Excellence in Environmental Planning and the City of Caldwell was recognized for the Indian Creek Project.

Mary Barker said the VRT Board approved the budget that included service changes for the Nampa/Caldwell system and inter-county system. A service cut will take place on October 1, 2010. Final negotiations are underway with Boise State University and College of Western Idaho regarding particular routes they help fund. Once the funding information is received and word is received from the City of Eagle, the final service package will be posted on the website.

Sabrina Anderson said ACHD's senior transportation planner position is still open but closes tomorrow.

CONSENT AGENDA

A. Approve July 28, 2010 Meeting Minutes

Clair Bowman moved and Jon Cecil seconded to approve the July 28, 2010 meeting minutes as written. Motion passed unanimously.

SPECIAL ITEM

A. Idaho Transportation Department (ITD) Explanation of Project Grouping and the Capital Improvements Program

Toni Tisdale introduced Dave Amick, Nathan Hesterman, of ITD, and Scott Frey of the Federal Highway Administration, who explained the grouping of projects. Toni said there is a bigger tie between the grouping of projects in the Year of Expenditure than she originally thought.

Dave Amick explained project grouping and asked the committee to share their concerns.

Discussion:

- If nothing is going to change, why propose changes?
- An explanation of the process is needed: how notice goes out when a state or local project has a proposed change.
- The calculations aren't the problem. The problem is the perception that this is one more step of ITD taking control of dollars away from the metropolitan planning organizations (MPOs) and shielding the MPOs from the ability to participate in the

dialogue about what is reasonable in the allocation of funds between the different programming categories even in allocation of funds within a category, and preservation. Our bosses, the elected officials want to know what is being done in their particular area and if ITD decides not to do a project, they want to know.

- RTAC's role is to provide to the COMPASS Board its take on a reasonable distribution or expectation of the way things ought to be allocated within the urbanized areas.
- Changes should not be made without at least notifying RTAC (i.e., moving funds inside and outside the urbanized area).
- The authority to make the amendment process needs to start at COMPASS. Staff understands the technical issues. Uncomfortable with the grouping of projects and concerned about the amendment process. The TMA needs to drive the ITD process within the TMA boundaries.
- If ITD is going to change how it is spending money within projects, there needs to be an acceptance of those changes.
- It is an issue of communication. The committee should recommend what the threshold of decision making is in order to obtain a comfort level.
- ITD should follow a similar process that is followed within TMA balancing.

Dave replied there is a need to sit down and look at the TMA process: what projects do the district and the TMA need to talk about. Some level of discussion needs to happen within the TMA:

- look at how we do business one project at a time,
- decide what we want to show in the TMA as grouped and what is individual,
- grouping projects needs to minimize the process,
- other areas also need to be discussed: growth, expansion, and priority,
- what needs to be prioritized, and
- work on this process for a least a year.

Dave said communication needs to happen between the COMPASS Board and the IT Board.

Kathleen Lacey moved and Jon Cecil seconded that for this year, work closely with ITD with the proposed grouping process and that an ITD representative attend monthly RTAC meetings to keep the committee apprised of any changes and at the same time, form a subcommittee of RTAC members and representatives from ITD to work out a level of discussion, and form a Memorandum of Understanding or similar agreement to work with the process as recommended by ITD with the stipulation that ITD keeps RTAC apprised of any changes.

Sabrina Anderson made a substitute motion to approve the TIP without groupings for all projects, that all projects have detailed listing, and create a process through TMA balancing or a subgroup of RTAC to work with ITD on how to interact within the ITD sponsored projects.

After discussion, Kathleen Lacey and Jon Cecil withdrew the motion. Sabrina Anderson also withdrew the substitute motion.

ACTION ITEMS

A. Recommend Approval of Final FY2011-2015 Transportation Improvement Program

Toni Tisdale presented the Final FY2011-2015 Transportation Improvement Program.

Sabrina Anderson moved and Clair Bowman seconded approval of the Final FY2011-2015 Transportation Improvement Program without groupings of projects that will include a detailed format for every project, and over the next year RTAC will work with ITD through TMA balancing or a subgroup of RTAC to develop a process for how ITD sponsored projects get approval and mirroring through the TMA balancing process, and how projects are reflected in the TIP and STIP.

After discussion, by a show of hands, **the motion failed with 6 ayes and 9 nays.**

Clair Bowman moved and Caleb Hood seconded to approve Final FY2011-2015 Transportation Improvement Program with no groupings and a detailed format for every project. Motion passed with 11 ayes and 4 nays.

Clair Bowman moved and Sabrina Anderson seconded that RTAC form a subcommittee to work with ITD, as quickly as possible on written procedures on how modifications to the TIP/STIP documents occur, patterning them to the maximum extent possible after the existing TMA rules, and to include ITD sponsored projects in the process.

After further discussion, **Kathleen Lacey moved and Sabrina Anderson seconded to amend the motion to remove the clause that the discussion between representatives from RTAC and ITD follow the direction to pattern that which currently exists. Amendment to motion passed unanimously.**

Jon Cecil called for the question. **Motion passed unanimously.**

Subcommittee Volunteers:

Wendy Howell
City of Boise staff member
Clair Bowman
Ryan Head
ITD staff member

B. Recommend Adoption of Update to *Communities in Motion* (CIM)

Charles Trainor presented changes made to Chapters 1, 4, 5, 6, and 14. Staff requested a recommendation to adopt the CIM Update.

Clair Bowman said he would like to commend Charles for all the work he has put into this effort. Sabrina Anderson also thanked Charles for his work with ACHD through this process.

Clair Bowman moved and Sabrina Anderson seconded to recommend adoption of *Communities in Motion* Update.

Discussion

Kathleen Lacey suggested adding to the motion that approval will include the ongoing changes.

Clair Bowman and Sabrina Anderson concurred to amend the motion to include the ongoing changes.

Jon Cecil expressed his appreciation to COMPASS staff for their efforts throughout this process and to member agencies that contributed material and comments.

After discussion, **motion passed unanimously.**

OTHER

A. Next Meeting: Wednesday, September 22, 2010, 9:00 a.m., at COMPASS.

ADJOURNMENT

Caleb Hood moved and Clair Bowman seconded adjournment at 10:57 a.m. Motion passed unanimously.

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